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**Town of Ponce Inlet
Town Council
Special Meeting Minutes
August 9, 2021**

1. **CALL TO ORDER:** Pursuant to proper notice, Mayor Smith called the meeting to order at 11:00 a.m. in the Council Chambers at 4300 South Atlantic Avenue, Ponce Inlet, Florida.

2. **PLEDGE OF ALLEGIANCE:** Mayor Smith led the Pledge of Allegiance.

3. **ROLL CALL:**

Town Council:

Mayor Smith, Seat #1

Councilmember Milano, Seat #2

Councilmember Caswell, Seat #3 (arrived at 11:01)

Councilmember Israel, Seat #4

Vice-Mayor Paritsky, Seat #5

Staff Members Present:

Ms. Cherbano, Deputy Clerk

Ms. Hugler, Office Manager (FD) A/V assistant

Ms. Witt, Town Manager

4. **APPOINTMENT OF A MEMBER OF THE TOWN COUNCIL TO SERVE ON THE CANVASSING BOARD FOR THE AUGUST 17, 2021 TOWN ELECTION –**

Mayor Smith stated that Councilmember Milano has a conflict and will be unable to serve on the canvassing board. Ms. Witt suggested that a Primary and an Alternate representative be appointed due to COVID conditions. Mayor Smith stated his interest in serving as primary representative; Councilmember Israel stated he would be willing to serve as Alternate, if necessary, as he has an engagement that evening. Ms. Witt noted that there would be a quorum so long as two of the three representatives are present: the town manager (or her designee), the police chief (or his designee), and a Council representative.

Vice-Mayor Paritsky moved to appoint Mayor Smith as the Primary representative and Councilmember Israel as the Alternate representative to serve on the canvassing board for the August 17, 2021 town election; seconded by Councilmember Caswell. The motion PASSED, 5-0 consensus.

5. **ADJOURNMENT.** Mayor Smith adjourned the meeting at 11:04 a.m.

Respectfully submitted by:

Jeaneen Witt, CMC, Town Manager/Town Clerk
Prepared by: Peg Hunt, Assistant Deputy Clerk