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Town of Ponce Inlet Planning Board Special Meeting Minutes October 27, 2020

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** pursuant to proper notice, Chairman Cannon called the meeting to order at 3:00 PM in the Council Chambers, located at 4300 S. Atlantic Avenue, Ponce Inlet, FL, and led attendees in the Pledge of Allegiance.

2. **ROLL CALL AND DETERMINATION OF QUORUM:**

Board members present:

Mr. Mauldin, Seat 1
Mr. Kaszuba, Seat 2
Mr. White, Seat 3
Mr. Cannon, Seat 4
Mr. Thompson, Seat 5 (via Zoom technology)

A quorum was established with five board members present; there were no absences.

Staff present:

Ms. Dean, Acting Recording Secretary
Mr. Disher, Assistant Director, Planning & Development Department
Ms. Frazier, Senior Planner
Ms. Hugler, Office Manager
Mr. Joulani, Director, Planning & Development Department
Mr. Shepard, Town Attorney

3. **ADOPTION OF AGENDA:** Chairman Cannon asked if there were any changes to the agenda; there were none.

Chairman Cannon moved to adopt the agenda as presented; seconded by Mr. Mauldin. The motion PASSED 5-0, consensus.

4. **BOARD DISCUSSION/TRAINING**

A. Presentation of Variance Procedures - Attorney Shepard reviewed his presentation "Conducting Quasi-Judicial Hearings on Land Use Matters" and followed with a question and answer session.

5. **ADJOURNMENT:** the meeting was adjourned at 5:16 p.m.

Prepared and submitted by,

Peg Hunt, Board Secretary