



Town of Ponce Inlet
 Planning & Development Dept.
 4300 S. Atlantic Avenue
 Ponce Inlet, FL 32127
 386-236-2181 (voice)
 386-322-6717 (fax)

MAP AMENDMENT APPLICATION
 Pursuant to Article X, Section 10.6 of the
 Land Use and Development Code

Submittal Receipt # and Date: _____

Application #: _____

FEE PAID: _____

Authority to approve amendment of the official zoning regulations is given to the Town Council pursuant to Article X, Section 10.6.3 of the Code of Ordinances following a public hearing and recommendation by the Planning Commission.

Please Note: Failure to *fully complete* all the applicable items will result in the application being deemed incomplete and no further action will be taken.

SECTION 1: PROPERTY INFORMATION

Property Address	
Tax Parcel Number(s)	
Legal Description	

SECTION 2: PROPERTY OWNER INFORMATION

Owner's Name		Mailing Address	
Phone		Fax	
Email			

Proof of Ownership provided:

SECTION 3: APPLICANT/AGENT INFORMATION (if not property owner)

Applicant Name		Mailing Address	
Phone		Fax	
Agent Name/Title		Mailing Address	
Phone		Fax	

SECTION 4: ZONING AMENDMENT INFORMATION

Existing Use: If the property is developed, describe in general terms the existing use, i.e. type of use, number of residential units and gross floor area of commercial development. If the property contains structures, a site plan should be submitted.	
Current Future Land Use Map Designation:	
Proposed Future Land Use Map Designation:	
Current Land Use District (Zoning) Designation:	
Proposed Land Use District (Zoning) Designation:	

SECTION 5: APPLICATION PROCEDURE

Pursuant to Article X, Section 10.6.2, the Planning Commission shall hold a public hearing on each application after due public notice, and forward its recommendation to the town council and to the applicant. In its review of each application, the commission shall consider:

- A. Whether it is consistent with all adopted elements of the comprehensive plan and recommend the same to town council as the local planning agency.
- B. Its impact upon the environment or natural resources.
- C. Its impact upon the economy of any affected area.
- D. Its impact upon any existing necessary governmental services such as schools, sewage disposal, solid waste or transportation systems.
- E. Any changes in circumstances or conditions affecting the area.
- F. Any mistakes in the original classification.
- G. Its effect upon the use or value of the affected area.
- H. Its impact upon the public health, welfare, safety or morals.

A narrative addressing items A through H above should be attached to this application.

Pursuant to Article X, Section 10.6.3, the Town Council shall hold a public hearing after due public notice on all recommendations from the commission. The town council shall apply those standards as contained in section 10.6.2, A--H, in making its determination. It may accept, reject, modify, return or seek additional information on those recommendations. No approval at any quasi judicial public hearing of an amendment to the official zoning map, or to the land use regulations, shall be made unless, upon motion, at least three members of the town council affirmatively approve such amendment. However, no approval at any public hearing of an amendment to the official zoning map which is not subject to quasi judicial proceedings shall be made unless, upon motion, at least four members of the town council affirmatively approve such amendment.

SECTION 6: CONSISTENCY OF ZONING AND THE COMPREHENSIVE PLAN

Pursuant to Article X, Section 10.6.4, an amendment of the zoning [land use] regulations that is not consistent with the adopted comprehensive plan of the Town of Ponce Inlet or any part or element thereof shall not become effective unless and until the comprehensive plan is amended to the extent that such zoning amendment shall be consistent with the plan.

SECTION 7: NOTICE REQUIRED

Pursuant to Article II, Section 2.2, *Due Public Notice*, "Notice regarding any change in the actual zoning map designation of a parcel or parcels shall be in accordance with applicable provisions of F.S., § 166.041, and a notice setting forth the date, time, place, and purpose of such hearing shall be mailed at least 15 days in advance of the hearing by the applicant to the last known address of the owners of contiguous property." Typed mailing labels of all property owners within a two-hundred (200) foot radius of the subject property should be provided. This list should be compiled from the current tax rolls located in the Property Appraiser's Office. Also, please provide the listing of the names, subdivision name, lot and block number and the Parcel ID numbers for each address and note those that are adjoining the property. Adjoining lots are not disrupted by a canal or street. When a condominium is adjoining the property within two-hundred (200) feet, each unit owner must be included.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate.

Signature of Applicant or Agent

Date

STATE OF FLORIDA
COUNTY OF VOLUSIA

Affirmed and subscribed before me this _____ day of _____, 20____ by
_____, who is personally known to me or who has produced
_____ (type of ID) as identification.

Notary Public

My commission expires: