



CODE ENFORCEMENT BOARD HEARING AGENDA

MONDAY
JANUARY 23, 2023 - 9:30 AM

TOWN COUNCIL CHAMBERS
4300 S. ATLANTIC AVE., PONCE INLET, FL

SUNSHINE LAW NOTICE FOR BOARD MEMBERS – Notice is hereby provided that one or more members of the Town Council or other Town Boards may attend and speak at this meeting.

A complete copy of the materials for this agenda is available at Town Hall.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL & DETERMINATION OF QUORUM.
 - A. Oaths of Office - Administered by Attorney Smith
 - B. Election of Chairperson
 - C. Election of Vice-Chairperson
4. ADOPTION OF AGENDA.
5. DISCLOSURE OF EX-PARTE COMMUNICATION. *Code Enforcement cases are quasi-judicial and receipt of any information or discussion of any case outside of the public hearing is strongly discouraged. If a board member obtains any information or discusses any case outside the public hearing process, this information must be disclosed in detail by the board member prior to the presentation of the case and may not be considered by the board member when making any decision related to the case.*
6. ADMINISTERING THE OATH TO WITNESSES: Attorney Pascucci
7. APPROVAL OF THE MINUTES:
 - A. September 26, 2022
8. OLD BUSINESS: None.
9. NEW BUSINESS:
 - A. Case # 2022-692: Property Address: 4601 South Atlantic Avenue # 2020
Owner(s): William & Ilana Westerman
Alleged Violation(s): Expired Rental Permit
 - B. Case # 2022-697: Property Address: 4495 South Atlantic Avenue # 206
Owner(s): Maria & Timothy Speller
Alleged Violation(s): Expired Rental Permit
 - C. Case # 2022-772: Property Address: 4786 South Atlantic Avenue # A-3
Owner(s): Luis & Damaris Delgado
Alleged Violation(s): Expired Rental Permit

- D. Case # 2023-005; Property Address: 92 Buschman Drive
Owner(s): Jerry Phillips
Alleged Violation(s): Light Trespass
 - E. Boardmember Annual Training: Sunshine Law, Public Records, Quasi-Judicial
Procedures, and Ethics - Attorney Pascucci
10. ATTORNEY DISCUSSION.
11. BOARD/STAFF DISCUSSION.
- A. Code Enforcement Activity for year ending 2022
12. ADJOURNMENT.
- Next hearing date: Monday, February 27, 2023

If a person decides to appeal any decision made by the Code Enforcement Board with respect to any matter considered at a hearing, he/she will need a record of the proceedings and that for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons who require an accommodation to attend this hearing should contact the Clerk's office at 386-236-2150 by 4:00 pm at least 48 hours in advance of the meeting to request such assistance.