



# CODE ENFORCEMENT BOARD HEARING AGENDA

MONDAY  
FEBRUARY 27, 2023 - 9:30 AM

TOWN COUNCIL CHAMBERS  
4300 S. ATLANTIC AVE., PONCE INLET, FL

SUNSHINE LAW NOTICE FOR BOARD MEMBERS – Notice is hereby provided that one or more members of the Town Council or other Town Boards may attend and speak at this meeting.

A complete copy of the materials for this agenda is available at Town Hall.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL & DETERMINATION OF QUORUM.
4. ADOPTION OF AGENDA.
5. DISCLOSURE OF EX-PARTE COMMUNICATION. *Code Enforcement cases are quasi-judicial and receipt of any information or discussion of any case outside of the public hearing is strongly discouraged. If a board member obtains any information or discusses any case outside the public hearing process, this information must be disclosed in detail by the board member prior to the presentation of the case and may not be considered by the board member when making any decision related to the case.*
6. ADMINISTERING THE OATH TO WITNESSES: Attorney Cino
7. APPROVAL OF THE MINUTES:
  - A. January 23, 2023
8. OLD BUSINESS:
  - A. Case # 2022-692: Property Address: 4601 South Atlantic Avenue # 202  
Owner(s): William & Ilana Westerman  
Violation(s): Expired Rental Permit
  - B. Case # 2022-697: Property Address: 4495 South Atlantic Avenue # 206  
Owner(s): Maria & Timothy Speller  
Violation(s): Expired Rental Permit
  - C. Case # 2022-772: Property Address: 4786 South Atlantic Avenue # A-3  
Owner(s): Luis & Damaris Delgado  
Violation(s): Expired Rental Permit
  - D. Case # 2023-005; Property Address: 92 Buschman Drive  
Owner(s): Jerry Phillips  
Violation(s): Light Trespass

9. NEW BUSINESS:

- A. Case # 2022-758: Property Address: 4505 South Atlantic Avenue # 703  
Owner(s): Doris & Jerry Clark  
Alleged Violation(s): Expired Rental Permit
- B. Boardmember Annual Training: Sunshine Law, Public Records, Quasi-Judicial Procedures, and Ethics - Attorney Cino

10. ATTORNEY DISCUSSION.

11. BOARD/STAFF DISCUSSION.

12. ADJOURNMENT.

Next hearing date: Monday, March 27, 2023

*If a person decides to appeal any decision made by the Code Enforcement Board with respect to any matter considered at a hearing, he/she will need a record of the proceedings and that for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons who require an accommodation to attend this hearing should contact the Clerk's office at 386-236-2150 by 4:00 pm at least 48 hours in advance of the meeting to request such assistance.*