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**Town of Ponce Inlet
Town Council
Regular Meeting Minutes
June 18, 2020**

1. **CALL TO ORDER:** Pursuant to proper notice, Mayor Smith called the meeting to order at 6:00 p.m. in the Council Chambers at 4300 South Atlantic Avenue, Ponce Inlet, Florida.

2. **PLEDGE OF ALLEGIANCE:** Mayor Smith led the Pledge of Allegiance.

3. **ROLL CALL:**

Town Council:

Mayor Smith, Seat #1

Councilmember Milano, Seat #2

Vice-Mayor Hoss, Seat #3

Councilmember Perrone, Seat #4

Councilmember Paritsky, Seat #5

Staff Members Present:

Ms. Cherbano, Human Resource Director/Deputy Clerk

Mr. Disher, Assistant Director of Planning & Development

Ms. Frazier, Senior Planner

Ms. French, Cultural Services Manager

Ms. Hugler, Administrative Assistant

Mr. Joulani, Director, Planning & Development

Mr. Miller, Interim Public Works Manager

Mr. Scales, Fire Chief

Mr. Shepard, Town Attorney – attended virtually via Zoom technology

Mr. Walker, Interim Police Chief

Ms. Witt, Town Manager

4. **ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA:** Ms. Witt added item 13-F: UV A/C Improvements; there were no other changes. Mayor Smith opened public comments – hearing none – he closed public comments.

Councilmember Paritsky moved to adopt the agenda as amended; seconded by Vice-Mayor Hoss. The motion PASSED 5-0, voice vote.

5. **PROCLAMATIONS, PRESENTATIONS, AND AWARDS:** None.

6. **CONSENT AGENDA:** Mayor Smith asked if there was any item Council would like to remove from the consent agenda or to discuss – there were none; Mayor Smith asked for public comments – hearing none – he closed public comments.

- 44 **A. Approval of the Town Council regular meeting minutes – May 21, 2020.**
45 **B. Authorization to enter into an interlocal agreement with the City of Port**
46 **Orange for emergency potable water distribution system assistance, if**
47 **requested by the Town.**

48 Councilmember Paritsky moved to approve the Consent Agenda as presented, seconded by Vice-
49 Mayor Hoss. The motion PASSED 5-0, with the following vote: Councilmember Paritsky – yes;
50 Vice-Mayor Hoss – yes; Councilmember Perrone - yes; Councilmember Milano - yes; Mayor
51 Smith – yes.

52
53 **7. OLD/NEW BUSINESS ITEMS PREFERRED AT THE BEGINNING OF THE**
54 **MEETING:** None.

55
56 **8. PUBLIC HEARINGS / QUASI-JUDICIAL:** None.

57
58 **9. PUBLIC HEARINGS / NON-QUASI-JUDICIAL MATTERS:** None.

59
60 **10. CITIZENS’ PARTICIPATION:** Mayor Smith opened citizen’s participation.

61
62 Susan Schamay, 4746 Dixie Drive - expressed concerns with excessive trimming of Live Oak trees
63 causing damage to the trees; protecting tree canopies, establishing and enforcing pruning policies,
64 and suggested requiring permits and licensed tree trimmers to monitor tree trimming operations
65 and ensure protections for our environment.

66
67 John (Mike) Oebbecke, 4758 S. Peninsula Drive - spoke on the mobility project, acknowledging
68 Mr. Joulani, Mr. Disher, and Councilmember Paritsky for providing information on this topic. He
69 asked if there was a public meeting held on this matter for the residents to provide comment and
70 if there was a prior study conducted to assess the bicycle/pedestrian traffic. Ms. Witt stated that
71 there have been several public meetings on this topic, which originated as part of the Visioning
72 process in 2001. She explained that this has been a project that Town has been working on for
73 nearly twenty years, with a number of steps included as part of it following the Vision, all of which
74 were discussed and approved in public meetings: Comprehensive Plan, Bicycle-Pedestrian Master
75 Plan, Sidewalk Feasibility Study, and their current application for the TPO design & construction
76 grant. She noted that the project is still about five years from fruition. Mr. Oebbecke asked if the
77 residents were notified. Councilmember Milano stated that residents are always notified of
78 meetings and encouraged to attend. Councilmember Milano noted that the Town does not know
79 the possible impacts to each property and stated that more meetings will be held as the project
80 progresses; he added that Council is following the will of the residents laid out during the Visioning
81 process. Mr. Oebbecke questioned the reasons noted for this project, specifically the safety issue,
82 since there was only one accident within the last five years. He also questioned the size of the bike
83 path differing from six feet to eight. Ms. Witt noted that the sidewalk currently ranges from five
84 to eight feet along Peninsula Drive but for the new construction these details will be determined
85 in the design stage, as there may be areas where it may not be feasible to for eight feet. Attorney
86 Shepard noted that the Visioning Committee was a very knowledgeable grassroots group of

87 residents, many of whom went on to become Council members, and that visioning process took
88 over a year, was well attended and supported by residents, and unanimously approved by Council
89 and then became a part of the Town's Comprehensive Plan. Mr. Oebbecke asked if residents will
90 be notified during the design phase of any possible impacts to the easements on their property. Ms.
91 Witt asked Mr. Joulani to explain the process. Mr. Joulani reiterated that the Visioning Plan is the
92 backbone of this project. In 2008, a traffic study was done as part of the Comprehensive Plan
93 update. It showed that there were nearly 60 accidents (bicycle & pedestrian v cars) since 2006. He
94 stated that this information led to the creation of a Bicycle/Pedestrian Master Plan. He confirmed
95 that all decisions are made by the Council during open public meetings and the public was notified
96 through Town newsletters and postings on the website. He explained that when a design is
97 available for consideration, the public will again be notified and asked to provide comment. He
98 echoed the same process for the construction phase. He noted that we are currently number 11 on
99 the list; a representative from the TPO will propose a plan to Council, and there will be no less
100 than 2 public meetings. Ms. Witt asked Mr. Joulani to address the tree cutting issues brought up
101 by Ms. Schamay. He stated that there was an incident for which code enforcement action is being
102 taken but that some improved clarification within the Code may be helpful and staff is working on
103 a draft for proposal. Mayor Smith reminded residents to sign up for specific notifications on the
104 Town website. Lynn Albinson, 58 Calumet Ave. - reminded everyone that we are a Tree City and
105 expressed concerns of solicitors (some being aggressive) hacking the trees in our Town.
106 Councilmember Perrone stated that solicitors are required to obtain a permit. Ms. Witt confirmed
107 that solicitors are required to obtain soliciting permits and part of that process includes a
108 background check. Attorney Shepard briefly reviewed the rules regarding tree trimming of a
109 canopy hanging on your side of the property - you can trim straight up, but not damage or kill the
110 tree.

111

112 Mayor Smith closed citizen's participation.

113

114 **11. ORDINANCES (FIRST READING) AND RESOLUTIONS:**

115

116 **A. Resolution 2020-04, expressing support for proactive community planning**
117 **efforts regarding sea level rise.** Attorney Shepard read the resolution by title only. A
118 RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PONCE INLET, FLORIDA,
119 ACKNOWLEDGING THAT SEA LEVEL RISE AND COASTAL RESILIENCY ARE
120 MATTERS OF URGENT CONCERN THAT REQUIRE PROACTIVE MEASURES FOR
121 COMMUNITY PLANNING IN THE TOWN OF PONCE INLET AND BEYOND; AND
122 PROVIDING FOR AN EFFECTIVE DATE. Ms. Witt ensured that everyone was using the revised
123 version, where some Whereas clause changes were made. She referenced the March 10th special
124 Council meeting where presentations were made by the East Central Florida Regional Planning
125 Council and the American Flood Coalition. She stated this resolution solidifies Council's support
126 of these issues. Mayor Smith asked for public comments – hearing none, he closed public
127 comments.

128

129 Councilmember Paritsky moved to approve the revised Resolution 2020-04; seconded by Vice-
130 Mayor Hoss. The motion PASSED 5-0, with the following vote: Councilmember Paritsky – yes;
131 Vice-Mayor Hoss - yes; Mayor Smith - yes; Councilmember Perrone – yes; Councilmember
132 Milano - yes.

133
134 **12. OLD BUSINESS:**

135
136 **A. Discussion of regulations for wireless facilities located within the right-of-way.**

137 Ms. Frazier provided a PowerPoint presentation to summarize this topic. Ms. Frazier stated that at
138 its May 21, 2020 meeting, Council directed staff research federal and state preemptions and local
139 examples to help establish a uniform process for permitting of wireless communication facilities
140 within the rights-of-way. She stated the Advanced Wireless Infrastructure Deployment Act
141 became effective in 2017 (amended in 2019) and limits a municipality's ability to regulate the
142 placement of wireless communication facilities within public rights-of-way. She noted the
143 importance of creating Code amendments to adopt a uniform process for permitting of wireless
144 communication facilities within the rights-of-way to prevent or reduce safety and aesthetic issues.
145 She then provided a comparison of local government regulations, noting that all jurisdictions
146 provide language to require small cell wireless facilities to be designed in a safe manner, to not
147 interfere with the traveling public, and maximize compatibility with the surrounding
148 neighborhood. Ms. Frazier noted that although local jurisdictions have very limited ability to deny
149 an application, it can create standards for aesthetics, placement, and maintenance of these
150 structures within the rights-of-way. She reviewed styles and designs, including colors and
151 screening options. She noted that this is a time sensitive issue, as it is essential to establish criteria
152 prior to the technology being deployed in the community. She added that staff will work to draft
153 reasonable rules and regulations necessary to manage the placement and visual impact of
154 communication facilities, which will minimize disruption to the public rights-of-way, provide
155 strict design standards consistent with the existing character of the Town, and ensure safe and
156 efficient use of the rights-of-way within the Town. Mayor Smith asked who issues the permit on
157 Atlantic Avenue. Ms. Frazier stated that Atlantic Avenue is under Volusia County's jurisdiction
158 and includes the right-of-way. She noted that the Town could reach out to the County to request
159 their assistance in creating cohesive regulations throughout the Town. Councilmember Milano
160 expressed support of establishing strict standards. Mayor Smith agreed, adding that the more
161 regulations established, the better. Councilmember Paritsky thanked Ms. Frazier for her work on
162 this matter and stated her support of blending the equipment into the surrounding neighborhood.
163 She referred to comparison of local government regulations section of the staff report and said
164 these are a good starting point to minimize the impacts. Ms. Witt inquired if the Council would
165 like for the Planning Board to review this ordinance before it comes back to them, as they would
166 for a Land Use and Development Code amendment, though this would be an amendment to the
167 Code of Ordinances instead. Council expressed that they would like the Planning Board's review,
168 so long as it did not delay this too much.

169
170 Council unanimously authorized staff to proceed with the preparation of an ordinance establishing
171 reasonable rules and regulations necessary to manage the placement, visual impact, and
172 maintenance of communication facilities in the public rights-of-way, provide strict design
173 standards consistent with the existing character of the Town, and ensure the safe and efficient use

174 of the rights-of-way within the Town, to the extent not prohibited by law. Council also authorized
175 this matter to be taken to the Planning Board for review and for the Town attorney to begin
176 working with Volusia County on possibly applying these regulations to the County right-of-way.

177

178 **13. NEW BUSINESS:**

179

180 **A. Consideration of the purchase of a replacement ambulance.** Chief Scales
181 updated Council on the transport program and the interlocal agreement (CARE) for such, which is
182 for closest-unit response for emergencies. He noted that beginning in November 2019, there was
183 a significant increase in out-of-district transports. He met with County officials and staff to
184 determine if these were true emergency calls - which the majority were. He added that Volusia
185 County and DB Shores experienced a significant increase in emergency calls for service, which
186 caused Volusia County to post an ambulance in the Shores. Currently, the Town is only providing
187 transport in district, due to the Town’s request and County approval in response to the COVID-19
188 pandemic. Councilmember Perrone expressed concern that the County can use our ambulance,
189 which leaves our residents without an ambulance and asked if there is something we can do to get
190 other cities to get their own ambulances. Chief Scales stated Port Orange is considering adding a
191 second ambulance and the County has addressed the issue in DB Shores by assigning an ambulance
192 in the Shores. Mayor Smith added that the communities worked well together, and we've both
193 borrowed and loaned ambulances over the years. Chief Scales stated that the new ambulance would
194 be a 2020 Ford F350, 4x4 and will be built to specs, based upon the fire department staff’s research
195 and input. He noted that the trade-in estimate is still being negotiated. Mayor Smith stated that the
196 Town needs a new, reliable ambulance and supports the purchase. Mayor Smith asked for public
197 comments – hearing none, he closed public comments.

198 Councilmember Paritsky moved to approve the purchase of the replacement ambulance, to serve
199 as the Town's primary ambulance, at a cost not to exceed \$192,690 and to declare the 2001 Ford
200 conversion ambulance as surplus and authorized for appropriate disposal; seconded by Vice-
201 Mayor Hoss. The motion PASSED 5-0, with the following vote: Councilmember Paritsky – yes;
202 Vice-Mayor Hoss - yes; Mayr Smith - yes; Councilmember Perrone – yes; Councilmember Milano
203 – yes.

204

205 **B. Discussion of the use of the public boat ramp and parking by charter boats**
206 **and watersports rental businesses.** Mr. Joulani stated that concerns were raised by Mr. Dvorak
207 that out-of-Town businesses are using the public boat ramp for commercial purposes, utilizing the
208 boat trailer parking lot for customer parking, and parking on his property without permission. This
209 creates a shortage of parking spaces for his customers, employees, and the public. He explained
210 that the boat ramp is subject to deed restrictions, which limits the type of activities conducted there,
211 including a prohibition of commercial activities. He stated that the Town has installed two signs
212 to inform the public of this prohibition. He noted that complaints continue to be made, yet
213 enforcement is problematic because the actual business transaction is done on-line. He noted that
214 many jurisdictions are having the same problems and have initiated policies including creating
215 parking limits or requiring a permit and liability insurance. Mayor Smith reviewed the concerns
216 for clarification and asked the Town Attorney for his guidance. Attorney Shepard explained that

217 the commercial aspect is occurring on-line, and that it is nearly impossible to regulate because it
218 is a public ramp; likewise, the parking lot is for boat ramp and public parking. He stated that
219 parking can be regulated through a variety of options, including time limits and towing. He did
220 state that "rules of the ramp" could also be created. He stated he cannot foresee how a commercial
221 business can be stopped from launching a boat from a public boat ramp. Mayor Smith asked for
222 public comments. Matt Dvorak, 4936 S. Peninsula Drive - stated that not all business is conducted
223 online; every day there is someone in the parking lot or at the boat ramp running credit cards,
224 collecting cash, and conducting transactions. He suggested charging a user fee for use of the boat
225 ramp and limit parking to two hours monitored by parking meters. He noted that New Smyrna
226 Beach charges a fee to launch, which drives the boat traffic into town. He added that he must pay
227 taxes, permit fees, and supplies - but these businesses come into town and use public parking, the
228 public boat ramp, and public restrooms and pay no expense. If they damage the boat ramp or
229 parking lot, the residents of the Town are left paying for the repairs. Councilmember Perrone asked
230 if the Town can limit the parking in the lot. Ms. Witt stated staff would have to research that option,
231 along with reviewing what other jurisdictions are doing. Councilmember Perrone suggested
232 limiting parking on Lighthouse Drive as well. Ms. Witt stated that Lighthouse Drive is a Volusia
233 County park road, which they lease from the State, and the County is aware of the issue. Parking
234 meters may be an option in the boat trailer parking lot; staff would research that if Council desired.
235 Mayor Smith asked if meters would be considered a commercial enterprise. Attorney Shepard
236 stated probably not; he then compared other public parks around the country and noted that not all
237 visitors pay to visit a park. He added that residents may complain if they have to pay to park. Ms.
238 Witt referred to Kimberly & Genevieve Comfort's email, which states their opposition to allowing
239 any commercial use of the public boat ramp or boat trailer parking lot. Matt Dvorak, 4936 S.
240 Peninsula Drive - stated that he was speaking as a resident and a business owner and that posting
241 signs is useless if the rules cannot be enforced. Ms. Witt stated they had hoped that installing
242 signage that reference the Federal deed restriction that would serve as a deterrent but that hasn't
243 had the desired impact. Mr. Dvorak suggested staff look at the New Smyrna Beach model. Mayor
244 Smith closed public participation.

245 Council authorized staff and the Town attorney to look into options to control the use of the public
246 boat ramp and parking for commercial purposes, to include reviewing existing ordinances around
247 the state and considering parking meters and parking time limitations.

248

249 **C. Discussion of recommendations from the Cultural Services Board for speed**

250 **limit reduction on South Peninsula Drive.** Ms. French reported that the Cultural Services Board
251 had requested staff research the speed limit along S. Peninsula Drive and then recommended that
252 Council consider lowering the speed limit from 35 to 30 north of Inlet Harbor Road to the northern
253 town limits. She stated that a speed compliance survey was performed and showed that 65% of the
254 vehicles were observing the posted speed limit of 35 mph, while 34% were above the posted speed
255 limit. She stated that the data found the combined observed speed limit to be within the 85th
256 percentile at 38 mph. She noted that the percentile rule is used by traffic engineers when
257 determining the percentage of vehicles travelling below, at, and above the posted speed limit. She
258 noted concerns have been expressed regarding the proximity of the sidewalks to the roadway,
259 especially with the number of Town parks on Peninsula Drive. Mayor Smith noted that this is a
260 recurring subject but there's been no justification presented to reduce the speed limit; he asked

261 Interim Police Chief Walker to provide comments. Chief Walker stated that the studies indicated
262 that there are no speeding concerns. He added that perception can be tricky, as a vehicle travelling
263 30 mph can sound like it's going 60 mph. He stated that there have been four crashes since October
264 2019. Councilmember Milano expressed concerns that walkers do not have enough room or space
265 between on the sidewalk or between the roadway. Mayor Smith noted that Peninsula Drive does
266 have its problems but cautioned against reducing the speed limit without justification.
267 Councilmember Milano stated that he felt the Town should be proactive in considering potential
268 accidents; he also expressed concerns with the intersection of Ocean Way and Peninsula Dr. Chief
269 Walker suggested possibly installing a "reduced speed ahead" sign. There was discussion
270 regarding adding a stop sign along this road, possibly at Harbor Village Boulevard for a four-way
271 stop. Councilmember Perrone asked if there has been an abnormal amount of accidents at the
272 Harbor Village intersection to which Chief Walker stated that there were not. Ms. Witt stated that
273 the Town can move the existing STOP bar at Harbor Village and Peninsula Dr. ahead five or six
274 feet to allow for better visibility at that location though. In discussing the speed enforcement, Chief
275 Walker stated that per State law, the first five miles over the speed limit is a "give me" and tickets
276 are typically issued at six or more miles above the limit. He noted that most drivers are educated
277 rather than ticketed. Mayor Smith opened public comment. Ms. Witt read into the record the
278 following comments: an email from Kathleen Schimmel, 4719 S. Peninsula Drive (Attachment 1)
279 and a letter from Les Thompson, 77 Rains Court (Attachment 2). Councilmember Perrone asked
280 if we can have two separate speed limits, one for trucks and one for cars. Chief Walker stated he
281 believed that would not be allowable, at least not for regular passenger trucks. Mayor Smith noted
282 that Peninsula Drive has a double-yellow line and passing is against the law. Chief Walker added
283 that large trucks are not allowed on Peninsula Drive. Councilmember Perrone stated that he has
284 observed beer trucks and food delivery trucks exiting Inlet Harbor Road and using Peninsula Drive
285 to get to Beach Street. Chief Walker stated that those types of vehicles are prohibited on Peninsula
286 Drive, and he will coordinate with the restaurant owners to educate the drivers and contact the
287 corporate offices to inform them, along with increased patrol. Janet Bramlage, 4754 S. Peninsula
288 Drive - stated her support of reducing the speed limit in that area. Councilmember Paritsky
289 suggested that this issue might be coupled with the design of the bike/pedestrian path to have the
290 engineers review and make a recommendation at the same time. Ms. Witt stated that after the TPO
291 selects an engineer, the Town could request they evaluate the speed limit and make
292 recommendations. Ms. Bramlage noted that the feasibility study recommended that the speed limit
293 be reduced. Information on this was not readily available for consideration but staff will research
294 this further. Les Shaffer, 4716 Dixie Drive - noted that all the parks, the fire department, public
295 works, and Town Hall buildings are located on Peninsula Drive; furthermore, he stated that
296 Atlantic Avenue, which is a better road, has the same speed limit as Peninsula Drive; he expressed
297 concerns with children's safety; adding "we lose one life, we lose one future". Mayor Smith closed
298 public comment. Council discussed having staff review the feasibility study recommendation
299 mentioned.

300
301 Council requested this item be brought back to the July 16th Council meeting for further
302 consideration in light of the information referenced in the sidewalk feasibility study concerning
303 the speed limit.

304

305 **D. Discussion of recommendation from the Cultural Services Board that a new**
306 **survey be conducted and that improvements be made to Elbers Sunset Park.** Mayor Smith
307 noted there are conflicting maps and surveys depicting the actual property. He suggested using a
308 surveyor, who has not surveyed the property previously, to survey the property. Mayor Smith
309 noted that the area is eroding under the wall and asked if the Town is responsible for the wall.
310 Councilmember Perrone asked if Front Street is a Town road and there are any plans to vacate it.
311 Mayor Smith stated yes, it is a Town road and he personally has discussed vacating the road in the
312 event they were to negotiate a favorable development agreement for that area. Ms. Witt advised
313 that its easy enough to get a survey but as far as a park development, the Council has prioritized
314 Ponce’s Happy Tails Dog Park as their next project; confirming that was still their intent. Mayor
315 Smith opened public comment. Ms. Witt read into the record the following comment: a letter from
316 Gregory Gantt, 33 Coastal Oaks Circle (attachment 3). Mayor Smith closed public comment.
317 Councilmember Perrone asked if the reverter clause could pose a problem with obtaining a grant.
318 Attorney Shepard stated he would have to research it, but probably not. Ms. Witt added that ECHO
319 has requirements, including that the recipient of grant monies must maintain the property under
320 the intended use for twenty years or repay the grant.

321
322 Council authorized a survey to be completed of Elbers Park and Front Street in this fiscal year by
323 a company that has not done a survey at this location before.

324
325 **E. Appointment of voting delegate for the Town at the 2020 Florida League of**
326 **Cities annual business meeting.** Councilmember Paritsky stated she would be attending this
327 year’s meeting and requested to serve in this capacity; there were no other requests.

328
329 Councilmember Paritsky moved to appoint Councilmember Paritsky as the voting delegate for the
330 Town at the 2020 Florida League of Cities annual business meeting; seconded by Vice-Mayor
331 Hoss. The motion PASSED 5-0, voice vote.

332
333 **F. UV Air Conditioning Improvements.** Ms. Witt explained that in response to the
334 COVID-19 outbreak, staff has been exploring how to improve air sanitation in all Town buildings
335 (public works, fire station, community center, police department, town hall, and council
336 chambers). She noted that this would be a reimbursable expense under the CARES Act, but time
337 is of the essence as these will be in high demand, though we may be the first municipality locally
338 to order these. She stated that UV lighting systems reportedly prevent the spread and kill bacteria,
339 viruses, and germs via the air conditioning system. She provided a quote from DG Meyer, at a cost
340 of \$25,412, which includes the installation of UV lighting on both the supply side and the return
341 side of the ducts to ensure the air is sanitized properly.

342
343 Councilmember Paritsky moved to authorize the Town Manager to purchase the proposed UV Air
344 Conditioning improvements from DG Meyer, at a cost of \$25,412 under section 2-357 of the Town
345 Code; seconded by Vice-Mayor Hoss. The motion PASSED 5-0, with the following vote:
346 Councilmember Paritsky - yes, Vice-Mayor Hoss - yes; Mayor Smith - yes; Councilmember
347 Perrone - yes; Councilmember Milano - yes.

348

349 **14. FROM THE TOWN COUNCIL:**

350

351 **A. Councilmember Paritsky, Seat #5** – Congratulated Mr. Milano on winning
352 another term and thanked him for his dedication and efforts as the Treasurer on the Board of the
353 First Step Shelter; thanked staff and the town manager for the tremendous job they continue to do
354 in the midst of a pandemic; stated that Ponce Inlet is ahead of the curve with maintaining operations
355 during these challenging times; and wished everyone to remain well.

356

357 **B. Councilmember Perrone, Seat #4** – Read a summary of major events which have
358 occurred during his lifetime; expressed his hope that our country will heal and that one day, when
359 the fear of the pandemic is behind us, we can all refer to ourselves as just "Americans".

360

361 **C. Vice-Mayor Hoss, Seat #3** – Spoke on the COVID-19 virus, explaining the
362 differences between "A-symptomatic" and "Pre-symptomatic". She urged everyone to follow CDC
363 guidelines and to be careful.

364

365 **D. Councilmember Milano, Seat #2** – Complimented Mr. Shaffer, Jackie, and Mike
366 for their great job during the Cultural Services meeting; thanked residents for their support; he
367 reported that the First Step Shelter is Pottinger compliance and kudos to Ponce Inlet for being the
368 only city along with Daytona to give financial support every year; he reported on the successes of
369 the First Step Shelter, as noted in the News Journal.

370

371 **E. Mayor Smith, Seat #1** – Stated he had nothing further to report.

372

373 **15. FROM THE TOWN MANAGER** – Ms. Witt introduced incoming Police Chief Jeff
374 Glazier. Chief Glazier thanked Council and stated he looks forward to becoming a part of the
375 Ponce Inlet community. Ms. Witt provided a report of on-going projects/events: the technical
376 assistance grant application has been submitted to the FL Department of Economic Opportunity
377 related to coastal resiliency; improvements in the Kay & Ayres Davies Lighthouse Park will begin
378 the week of July 6th; the Ponce-de-Leon Circle Septic-to-Sewer project has been approved for
379 grant funding and staff is working with the Town engineers and the City of Port Orange on an
380 appropriate cost-sharing process for the remaining balance; an ECHO grant application will be
381 submitted this Winter for improvements at the Ponce's Happy Tails Dog Park and will include
382 installation of additional lighting; Candidate Qualifying period ended and there will be an election
383 on August 18th for seat 4, between Councilmember Joe Perrone and Mr. David Israel; sh
384 congratulated Councilmember Bill Milano for his unopposed re-election to seat #2; incoming
385 Chief of Police Jeff Glazier will be sworn-in on July 9th at 3:00 p.m. in the Chambers and the
386 public is invited to attend; a special meeting to review the proposed budget will be held on July
387 16th at 10:00 a.m.

388

389 **16. FROM THE TOWN ATTORNEY** – Attorney Shepard stated that there may be changes
390 to laws regarding public meetings as we continue to use virtual technology and he will keep the
391 Town apprised of these.

392

393 **17. ADJOURNMENT** - Mayor Smith adjourned the meeting at 9:42 p.m.

394

395 Respectfully submitted by:

396

397

398

399

Jeaneen Witt, CMC, Town Manager/Town Clerk

400 Peg Hunt, Board Secretary