



**MEMORANDUM**  
**TOWN OF PONCE INLET**  
**OFFICE OF THE FIRE CHIEF**

*The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Jeaneen Witt, Town Manager  
From: Daniel Scales, Fire Chief  
Date: May 7, 2022  
Subject: April 2022 Fire Department Report

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Attached to this memo are the following items.

- Department incident summary for the month of April (with graph)
- Report from the Deputy Fire Chief/Fire Marshal summarizing his activities for the month as well as the three duty shifts
- April fire training summary for the fire department
- Summary of activities from fire department Office Manager

The Ponce Inlet Fire Department (PIFD) responded to 90 incidents for the month of April, with 58 of the responses falling under the EMS category.

The fire department did not respond to any fire incident in Ponce Inlet. No significant damage occurred. The engine company did not respond to any out-of-district fire related incidents.

The fire department transported 41 patients in April: 20 transports from Ponce Inlet, 21 from out-of- district; the average number of transports in 24 hours was 1.4. There were 3 times in April that Ponce Inlet needed an outside agency to transport; twice while transporting a Ponce Inlet patient, and once occurring while the fire department was transporting a patient originating outside Ponce Inlet. Note: The Ponce Inlet Fire Department has a minimum staffing requirement of 4 shift personnel; while 2 personnel may be sent for an out-of- district transport, 2 personnel remain in town and the county performs reciprocal transport until our ambulance returns.

The fire department is continuing to focus on improving out turnout times. The turnout data is included with the other call related information. The fire department's goal is to have the 90<sup>th</sup> percentile time for both medical and fire calls meet the NFPA standards. The department averages for April close to the NFPA standard. We continue to see improvements in reaching our fire and EMS response 90<sup>th</sup> percentile goal. The fire department is continuing to work on improving the reporting equipment responsiveness as well as increasing awareness of the crews to the time spent on getting the vehicles underway to emergency calls.

The Ponce Inlet Fire Department continues to work on the accreditation process, The team met with our Technical Advisor Program (TAP) advisors in April to begin working on the remaining modules of the Community Risk Assessment/Standard of Cover document. In early April our TAP advisors facilitated a meeting of community representative and conducted a survey of fire department services. This survey will be used in the accreditation process by providing the fire department with invaluable information on the perception and expectations of the community as related to services provided.

The fire department also participated in the Community Day activities by providing a demonstration of vehicle extrication. Audience members also got the opportunity to use the “jaws of life”, cutting the demonstration vehicles while in full protective gear.

In April the fire department participated in a multi-department drill covering high-rise operations.

Hydrant maintenance was also started in April, with the final hydrants scheduled to be tested and flowed the first part of May.



**MEMORANDUM**  
**TOWN OF PONCE INLET – OFFICE OF THE DEPUTY FIRE CHIEF**

*THE TOWN OF PONCE INLET STAFF SHALL BE PROFESSIONAL, CARING, AND  
FAIR IN DELIVERING COMMUNITY EXCELLENCE WHILE ENSURING PONCE  
INLET CITIZENS OBTAIN THE GREATEST VALUE FOR THEIR TAX DOLLAR.*

Date: 5-2-2022

To: Chief Scales

From: Deputy Chief N.J. Taylor, Fire Marshal

**Re: April monthly report**

**Fire Mutual Aid**- No incidents

**Fire Plan Reviews**-Fire-11-fire sprinkler additions (NFPA 13), new residential construction (NFPA 13D) and photovoltaic (solar) systems (NFPA 70). Met to discuss the Rains Drive ROW and Lighthouse Landing project.

**Fire Inspections**

Fire – 20-Final prior to Use and Occupancy, BTR and Above Ceiling inspections prior to concealment of sprinkler supply branch lines. One PV system. 8 food truck inspections.

Fire Hydrants are being tested and maintenance begun, ultimately, we will replace at least two hydrants, possibly a third with R+M Services performing this work.

**Fire Investigations**

No incidents

**Logistics/EMS**

Vector Check it system is in use each day.

New extractor- getting quotes from vendors for concrete work on the drain assembly.

Bay Shore electric has replaced the interior breaker box and breakers to power the machine.

E78 is at Maudlin in Daytona Beach for a new turbo, head gasket and A/C overhaul.

M78 has had its 15,000 mile service, new battery's and new front tires.

M78 will go to NSB Ford on 5-23-22 for a transmission recall, less than a four-hour repair.

M79 is on loan to Edgewater FD.

**Training**

High Rise fire training at POFR new tower with SERF partners.

Community Day on 4-2-22 was a success as residents, including Mayor Paritsky, donned TO gear and operated vehicle extrication tools on the donor cars from Hibiscus Auto Salvage.

**.A,B and C Duty Shifts**

EMS check outs, Target Safety, KnowB4 modules

Pre-connect deployment/pump panel training with new hire

Most Respectfully,  
Deputy Chief N.J. Taylor, Fire Marshal

# Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

May 2, 2022 8:54 AM

Shared with:

Not Shared

Filters:

Users: 10 selected

Type: All Assignments

Completion Date Range: From 04/01/2022 To 04/30/2022

User Status: Active, Offline

<b>First Name</b>	<b>Last Name</b>	<b>Completions</b>	<b>Duration (hours)</b>
Ariel	Jackson	61	30.13
Branden	Garcia	39	24.98
Fadi	Fattouh	30	23.23
Igor	Kojadinovic	46	22.72
John	Juliano	81	54.96
Mike	Young	60	46.55
Pete	Steffen	36	27.32
Ray	Plumley	136	106.83
Steven	Tornelli	75	54.96
Susanne	Severson	36	35.75



**MEMORANDUM**  
**TOWN OF PONCE INLET**  
**FIRE DEPARTMENT**

*The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.*

To: Chief Dan Scales  
From: Becky Hugler, Office Manager  
Date: May 2, 2022  
Subject: Monthly Report for April 2022

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- Payroll/ Two times this month
- Invoices/PO's daily for Fire Department, scanned all documentation for purchase orders into Tyler Content Management
- Updated OT log- twice a week
- Filled 30 Shifts for Personal Leave, B Shift open spot, C shift open spot
- Posted all departments monthly reports to website
- Added and deleted Town employees to the website, the FEMA class spreadsheet, and Code Red
- Continue with ADA compliance conversion on Town website
- Updated Community Center and Town calendar on website
- Got the mobile app photo approved and sent to Civic Plus
- Attended EXCEL class at Daytona State
- Attended Accreditation workgroup with Chief Scales and Deputy Chief Taylor twice each week, uploaded Modules 1 & 2
- Attended Community Day for the department
- Met with PW and Cultural Services about Children's Easter party set up and attended event
- Completed ALS renewal for the state, sent certified mail
- Onboarded new employee, off boarded one employee (ordered uniforms, placed them on schedule, collected certifications, scheduled orientations, scheduled bunker gear sizing appointment)
- Made Town ID's for all new employees